Lufthansa Technik
buy:source Supplier Self Registration Process

April 2019
Registration process
First time registration
Start of registration

Login page:
https://buysource.app.lufthansa.com

Please click on the button left „APPLY HERE“ to register as a new supplier.
Accept terms of use

Get familiar with the terms of use. Scroll down to the end and set a hook at the box „I have read the above terms and conditions“. 

Please click „READ“.
Step 1/5 | Company & Contact person

Please fill in the company information.

Red underlined lines are mandatory fields.
SSR – Supplier Self Registration

Step 1/5 | Company & Contact person

Please fill in the personal contact information.

Red underlined lines are mandatory fields.
Please set a hook in the box for the commodity group you are responsible.

- 210-00-00: Technics
- 210-01-00: Airframe Services
- 210-02-00: Engine Services
- 210-03-00: Component Services
- 210-04-00: LRU (Line Replaceable Unit) & Assets
- 210-05-00: Cabin & Campaign Material & Services
- 210-06-00: SRU (Single Replaceable Units) & Repairable Materials
- 210-07-00: Consumable & Expendable Materials
- 210-08-00: MRO (Maintenance, Repair & Overhaul) related Aircraft Material & Services (no fly)
SSR – Supplier Self Registration

Step 2/5 | Commodity groups

Please set a hook in the box for the commodity group you are responsible.

- 210-00-00: Technics
  - 210-01-00: Airframe Services
    - 210-01-01: Line Maintenance
    - 210-01-02: Base Maintenance
    - 210-01-03: Cabin Repair & Overhaul
    - 210-01-04: Painting
    - 210-01-05: Aircraft Engineering Services
  - 210-02-00: Engine Services
    - 210-02-01: Engine Repair & Overhaul
    - 210-02-02: Engine Loan
    - 210-02-03: Engine Parts Repair
    - 210-02-04: APU (Auxiliary Power Units) Repair & Overhaul
    - 210-02-05: APU (Auxiliary Power Units) Loan
  - 210-03-00: Component Services
    - 210-03-01: Single Component & Parts Maintenance
    - 210-03-02: Component Pool Access & Homebase
    - 210-03-03: Component Loan & Exchange
    - 210-03-04: Landing Gear Repair & Overhaul
    - 210-03-05: ARC (Airframe Related Components) Repair & Overhaul
Step 3/5 | Country affiliation

Please select the regions in which the goods/services are to be offered.
Step 4/5 | Company contacts (supplier)

Please fill in new colleagues which also have access to the database.

Select the companies in which you would like to participate in tenders / auctions.

Please do not forget to save.
Step 4/5 | Select organisation unit

Please choose the responsible organization unit, e.g. Lufthansa Technik.
Step 5/5 | Accept conditions (Data protect)

Please accept the conditions “Data Protection” to finalize the registration.
Step 5/5 | Registration finish

The registration is finish.

The access will be available to the next day.

The password will be sent in a separate email.

Please note that the activation of your account can take up to 24 hours.
Login after registration
First time login
SSR – Supplier Self Registration

Login Supplier Database

Login page:
https://buysource.app.lufthansa.com

Please fill in your user name and the password to login.
Set own password

You will be required to set a personal password (please ensure you follow the password rules set).
SSR – Supplier Self Registration

Frontend Supplier Data Base

After the first login, please click “APPLY” to move to the supplier data base frontend.
In this view, additional company information can be added or changed.
SSR – Supplier Self Registration

Profil

In this view, additional company information can be added or changed.
Company contact list

In this view is it possible to see all contacts which have an access to the supplier database.

It is also possible to add new contacts.
Commodity groups

This list shows the chosen commodity groups in which you can offer material/services.
Personal settings

Please change the language, the date format etc.
Documents

It is also possible to upload additional documents.
Vielen Dank für Ihre Aufmerksamkeit.
Thank you for your attention.